

1.1. External Pre-authorisation for Chronic Medication

Purpose

The purpose of this transaction is to capture a request for Pre-Authorisation for Chronic Medication.

Business Scenario

In this scenario a Pre-Authorisation request for Chronic Medication has to be captured by the Health Care Provider.

Prerequisites

The following prerequisites are applicable when processing this transaction:

- A Valid Claim number must be entered.
- The Claim status must be *Liability accepted*.

1.1.1. Home - Google Chrome

≽ C omp	npEasy Home V							Q	
	Medical	Services BI Pensio	on Reports Work Iten	Year-end Closing	Banking	Micellaneous	General Le	\sim	
Submit Med Report	lical	Submit Pre- Authorisation Request							
BI Pension	Reports	1	•						
Pension Rep	ports								
Work Item									
Work Items SWI2_FREQ	per Task	Workload Analysis SWI5	Work Items with Monitored	Work Items by Processing Duration					
tep	Actio	n							
[1]						Submit I Authoris Request	Pre- ation		
	Click trans	the Submit action.	Pre-Author	isation Req	uest			tile to a	ccess the







1.1.2. Pre Authorisation for Claim - Google Chrome

A ← A CompEasy	Pre Authorisation for Claim $ \sim $	Q
	Pre-Authorisation	
Please capture all mandatory fields *		
✓ Pre-Authorisation He	ader Data	
*Service Provider Number:	Please select Service Provider number	
*Claim Number:	Please enter Claim number	
*Pre-Auth Type:		
Service Provider Name:		
Practice Number:		
Date Created:	05.09.2019	
*Notes:		
*ICD10:	//10.9/M22.35/S67.3	
		+ Submission



Step	Action
[2]	Click the Service Provider Number possible entries button to search for the required value.

1.1.3. Pre Authorisation for Claim - Google Chrome

🔒 < 🏫 🔆 CompEasy		Pro Auth	orisation for Claim	/		a a
		Medical S	Service Provider Search	1		
Please capture all mandatory fields *	Name of or	ganization: Dr Krug	Sea 3			
 Pre-Authorisation Header 	Name 1 of organization	Name 2 of organization	Bussiness Partner	Practice Number		
	NETCARE 911		200000078	787689879	0	
*Service Provider Number: Plea *Claim Number: Plea	THERN AFRICA PTY LTD		2000558404	12343222kk	0	
*Pre-Auth Type:	THERN AFRICA PTY LTD		2000558404	12343222k	\bigcirc	
Service Provider Name:	THERN AFRICA PTY LTD		2000558409	1234323456	\bigcirc	
Date Created: 05.0	THERN AFRICA PTY LTD		2000558377	1wk13l16	\bigcirc	
*Notes:	THERN AFRICA PTY LTD		2000558377	1w9990161	0	
*ICD10: //10	THERN AFRICA PTY LTD		2000558377	1ok13 16	0	
	THERN AFRICA PTY LTD		2000558377	19990161	0	
	THERN AFRICA		2000558387	000k13l1l	0	
				Close	Confirm	









In this example, a search is done to find the service provider Sandton Pharmacy.

Step	Action
[3]	Enter Sandton Pharmacy in the Name of organization field.

1.1.4. Pre Authorisation for Claim - Google Chrome

🐣 🔇 🏠 🄀 CompEasy	/	Pro Au	thorisation for Claim	,		Q
		Medica	al Service Provider Search			
Please capture all mandatory fields *	Name of or	ganization: San	<u>tton</u> Pharmacy Search			
 Pre-Authorisation Header 	Name 1 of organization	Name 2 of organization	Bussitess Partner	Practice Number		
	NETCARE 911		200000078	787689879	0	
*Service Provider Number: Plea *Claim Number: Plea	THERN AFRICA PTY LTD		2000558404	12343222kk	0	
*Pre-Auth Type:	THERN AFRICA PTY LTD		2000558404	12343222k	0	
Service Provider Name:	THERN AFRICA PTY LTD		2000558409	1234323456	0	
Date Created: 05.0	THERN AFRICA PTY LTD		2000558377	1wk13l16	0	
*Notes:	THERN AFRICA PTY LTD		2000558377	1w9990161	0	
*ICD10: //10.	THERN AFRICA PTY LTD		2000558377	1ok13 16	0	
	THERN AFRICA PTY LTD		2000558377	19990161	0	
	THERN AFRICA		2000558387	000k13l1l	0	
				Close	Confirm	
						+ Submission

Step	Action		
[4]	Click the Search	Search	button to start the search.







1.1.5. Pre Authorisation for Claim - Google Chrome

A < A ≩CompEasy		Pre Authorisation for Claim	~		Q
		Pre-Authorisation			
i Please capture all mandatory fields *					
 Pre-Authorisation Head 	ler Data				
***	2	Medical Service Provider Searc	h		
*Claim Number: P	Name of organization	: Sandton Pharmacy		- 8	
*Pre-Auth Type:		Q Search		- 8	
Service Provider Name:	Name 1 of Name 2	of Bussiness Partner	Practice Number		
Practice Number:	organization organiza	ation	4507000		
Date Created: 0	5.0 Sandton Pharmacy	200000456	4567890		
*Notes:			Close	Confirm 5	
*ICD10: //					
					+ Submission



In order to select the relevant service provider, the **Radio** button O next to the relevant service provider must be selected.

Step	Action
[5]	Click to select the Service Provider \bigcirc radio button.

1.1.6. Pre Authorisation for Claim - Google Chrome

A < ⋒ ≩CompEasy		horisation for Claim 🚿			۹
		Pre-Authorisation			
Please capture all mandatory fields *					
✓ Pre-Authorisation Heade	er Data				
*Service Provider Number:	Medical	Service Provider Search	1		
*Claim Number: PI	Name of organization: Sandt	on Pharmacy			
*Pre-Auth Type:	Q	Search			
Service Provider Name:	Name 1 of Name 2 of	Bussiness Partner	Practice Numl	ber	
Practice Number:	Sandton Pharmacy	200000456	4567890		
Date Created: US			Class	Confirm	
			Close	Committee	
*ICD10: //1				6	
					+ Submission
Step Action					







Step	Action
[6]	Click the Confirm button to confirm the selection.

1.1.7. Pre Authorisation for Claim - Google Chrome

🐣 🕻 🏠 🄀 CompEasy	Pre Authorisation for Claim \lor Q
	Pre-Authorisation
I Please capture all mandatory fields *	
✓ Pre-Authorisation He	ader Data
*Service Provider Number:	200000456 ත්
*Claim Number:	10000269
*Pre-Auth Type:	
Service Provider Name:	Sandton Pharmacy
Practice Number:	4567890
Date Created:	05.09.2019
*Notes:	
*ICD10:	//10.9/M22.35/567.3
	+ Submission



Some of the blank fields will be pre-populated with the Health Care Provider's information.



Liability must have been accepted on the claim, and a valid claim number must be entered.

Step	Action
[7]	Enter 10000269 in the Claim Number field.







1.1.8. Pre Authorisation for Claim - Google Chrome

යි < බ <mark>≩CompEasy</mark>	Pre Authorisation for Claim $ imes $	Q
	Pre-Authorisation	
[j] Please capture all mandatory fields *		
✓ Pre-Authorisation He	ader Data	
*Service Provider Number:	200000456	
*Claim Number:	10000269	
*Pre-Auth Type:	×	
Service Provider Name:	Sandton Pharmacy	
Practice Number:	4567890	
Date Created:	05.09.2019	
*Notes:		
*ICD10:	//10.9/M22.35/S67.3	
		+ Submission

Step	Action
[8]	Click the Pre-Auth Type drop down button to display the available list.

1.1.9. Pre Authorisation for Claim - Google Chrome

🔒 🕻 🏠 🄀 CompEasy	Pre Authorisation for Claim $ \smallsetminus $	Q
	Pre-Authorisation	
i Please capture all mandatory fields *		
✓ Pre-Authorisation He	ader Data	
*Service Provider Number:	200000456	
*Claim Number:	10000269	
*Pre-Auth Type:		
Service Provider Name:	Chronic Medication	
Practice Number:	Hospitalisation	
Date Created:	Physiotherapy 3	
*Notes:	Occupational Therapy	
	Treatment Other	
*ICD10:	Chiropractor	
	Specialised Radiology	
	Assistive Devices	
		+ Submission



Step Action







Step	Action		
[9]	Double click on the Pre-Auth Type Chronic Medication select it.	Chronic Medication	option to

1.1.10. Pre Authorisation for Claim - Google Chrome

A 〈 ☆ CompEasy		Pre Authorisation for Claim $ \smallsetminus $		Q
		Pre-Authorisation		
i Please capture all mandatory fields *				
✓ Pre-Authorisation Here	eader Data			
*Service Provider Number:	2000000456	ć	P	
*Claim Number:	10000269			
*Pre-Auth Type:	Chronic Medication	×	/	
Service Provider Name:	Sandton Pharmacy			
Practice Number:	4567890			
Date Created:	05.09.2019			
*Notes:	Pre auth for patient Albert Koos.			
*ICD10:	/10.9 M22.35 567.3	10		
				+ Submissio



Relevant information to support the request can be entered in the Notes field.

Step	Action
[10]	Enter Pre auth for Chronic Medication. in the Notes field.







1.1.11. Pre Authorisation for Claim - Google Chrome

A < A ScompEasy	Pre Authorisation for Claim $ imes $	٩
	Pre-Authorisation	
i Please capture all mandatory fields *		
✓ Pre-Authorisation He	ader Data	
*Service Provider Number:	200000456	
*Claim Number:	10000269	
*Pre-Auth Type:	Chronic Medication \checkmark	
Service Provider Name:	Sandton Pharmacy	
Practice Number:	4567890	
Date Created:	05.09.2019	
*Notes:	Pre auth for Chronic Medication.	
*(CD10:	M22.35/567.3	
		+ Submission



Step	Action
[11]	Enter M00.10 S68.3 in the ICD10 field.

1.1.12. Pre Authorisation for Claim - Google Chrome

A < ⋒ ≽CompEasy	Pre Authorisation for Claim $ \smallsetminus $	Q
	Pre-Authorisation	
i Please capture all mandatory fields *		
✓ Pre-Authorisation He	ader Data	
*Service Provider Number:	200000456	
*Claim Number:	10000269	
*Pre-Auth Type:	Chronic Medication V	
Service Provider Name:	Sandton Pharmacy	
Practice Number:	4567890	
Date Created:	05.09.2019	
*Notes:	Pre auth for Chronic Medication.	
*ICD10:	M00.10/568.3	
		12
		+ Submission







Step	Action
[12]	Click in the area below the scroll bar to scroll down.

1.1.13. Pre Authorisation for Claim - Google Chrome

	Bro Authorization	
"Claim Number:	10000269	
*Pre-Auth Type:	Chronic Medication V	
Service Provider Name:	Sandton Pharmacy	
Practice Number:	4567890	
Date Created:	05.09.2019	
*Notes:	Pre auth for Chronic Medication.	
*ICD10-	Line 100000	
	<u>MUU.IMIS86.3</u>	
 > Pre-Authorisation Be > Pre-Authorisation Do 	inefits Selection	
 Pre-Authorisation Be Pre-Authorisation Do 	inefits Selection	
 Pre-Authorisation Be Pre-Authorisation Do 	inefits Selection	+ Submiss

Otop	
[13]	Click the Expand Node to open the Pre-Authorisation Benefits Selection folder.

1.1.14. Pre Authorisation for Claim - Google Chrome

A < A ≥ CompEasy	Pre A	Authorisation for Claim $ arsigma$			Q
		Pre-Authorisation			
"Claim Number:	10000503				
*Pre-Auth Type:	Chronic Medication	~			
Service Provider Name:	Sandton Pharmacy				
Practice Number:	4567890				
Date Created:	05.09.2019				
*Notes:	Pre auth for Chronic Medication.				
05.09.2019					
 Pre-Authorisation Be *Period 	*to dd.MM.yyyy			ढ़ॖॏ॔ Add Benfit Catalogue	
Benefits Catalogues	(14) Catalogues Name Benefit Type	Benefit Type Ber Cat Name Iter	efit Long text of Benefit n ID Catalogues Item	Number Unit	
					- Submission









Enter the Chronic Medication validity dates for the Pre-authorisation request.

Step	Action
[14]	Enter 06.09.2019 in the Period field.

1.1.15. Pre Authorisation for Claim - Google Chrome

Pre-Authorisation								
"Claim Number:	10000563							
*Pre-Auth Type:	Chronic Medication			\sim				
Service Provider Name:	Sandton Pharmacy							
Practice Number:	4567890							
Date Created:	05.09.2019							
*Notes:	Pre auth for Chronic N	ledication.						
*ICD10:	M00.10 S68.3	06.11.2019						
 Pre-Authorisation Be *Period 06.09.2019 	enefits Selection	dd.MM.yyyy				長 [*] Add	Benfit Catalogue	
 Pre-Authorisation Be *Period 06.09.2019 Benefits Catalogues 	enefits Selection	dd.MM/yyyy 15 Benefit Type	Benefit Type Name	Benefit Catalogues Item ID	Long text of Benefit Catalogues Item	도 [*] Add Number	Benfit Catalogue Unit	

Step	Action
[15]	Enter 06.03.2020 in the To field.

1.1.16. Pre Authorisation for Claim - Google Chrome

A < A ≽CompEasy	Pre Authoris	sation for Claim	~			Q
	Pre	-Authorisation				
"Claim Number:	10000503					
*Pre-Auth Type:	Chronic Medication		\sim			
Service Provider Name:	Sandton Pharmacy					
Practice Number:	4567890					
Date Created:	05.09.2019					
*Notes:	Pre auth for Chronic Medication.					
*ICD10:	M00.10 S68.3					
 ✓ Pre-Authorisation Be *Period 06.09.2019 	nefits Selection				压 [*] Add I	Benfit Catalogue
Benefits Catalogues	Catalogues Name Benefit Type	Benefit Type Name	Benefit Catalogues Item ID	Long text of Benefit Catalogues Item	Number	16 Unit







Step	Action	
[16]	Click the Add Benefit Catalogue Add Benfit Catalogue	button to add a Benefit

1.1.17. Pre Authorisation for Claim - Google Chrome

A < A ≽CompEasy			sation for Claim					
		Pre-	Authorisation					
"Claim Number:	10000569							
*Pre-Auth Type:	Chronic Medication							
Service Provider Name:	Sandton Pharmacy							
Practice Number:	4567890							
Date Created:	05.09.2019	Add Ber	efit Catalogues					
*Notes:	Pre auth for Chronic N	Benfits Catalogues:		~				
*ICD10:	M00.10 S68.3	Benefit Catalogues Item ID Please select Benefit Cat	: log Item		17)			
		Quantity:						
 Pre-Authorisation Be 	enefits Selection		∽‡ Add B	enefit Close				
*Period 06.09.2019		06.03.2020				죠. Add f	Benfit Catalogue	
Benefits Catalogues	Catalogues Name	Benefit Type	Benefit Type Name	Benefit Catalogues Item ID	Long text of Benefit Catalogues Item	Number	Unit	

Step	Action
[17]	Click the Benefits Catalogues drop down button to display the available list.

1.1.18. Pre Authorisation for Claim - Google Chrome

A < त ≩CompEasy		Pre Authorisatio	on for Claim	~			Q	
		Pre-Auti	norisation					
"Claim Number:	10000269							
*Pre-Auth Type:	Chronic Medication							
Service Provider Name:	Sandton Pharmacy							
Practice Number:	4567890							
Date Created:	05.09.2019	Add Benefit	Catalogues					
*Notes:	Pre auth for Chronic N	Benfits Catalogues:		~				
*ICD10:	M00.10 568.3	Pharmacies (ZNAPPI) Please select Benefit Catlog It Quantity:	18	67				
 Pre-Authorisation Be 	nefits Selection		∽‡ Add B	enefit Close				
*Period 06.09.2019	to *to	06.03.2020				🖈 Add Be	enfit Catalogue	
Benefits Catalogues	Catalogues Name	Benefit Type	Benefit Type Name	Benefit Catalogues Item ID	Long text of Benefit Catalogues Item	Number	Unit	









The Practice number of the Service Provider will determine the catalogue that will be displayed in the drop down list.

Step	Action		
[18]	Click on the Pharmacies (ZNAPPI)	Pharmacies (ZNAPPI)	option to select it.

1.1.19. Pre Authorisation for Claim - Google Chrome

A < त ≩CompEasy		Pre Author	isation for Claim	~			Q
		Pre	e-Authorisation				
"Claim Number:	10000269						
*Pre-Auth Type:	Chronic Medication						
Service Provider Name:	Sandton Pharmacy						
Practice Number:	4567890						
Date Created:	05.09.2019	Add Be	nefit Catalogues				
*Notes:	Pre auth for Chronic N	Benfits Catalogues: Pharmacies (ZNAPPI)		~			
*ICD10:	M00.10 S68.3	Benefit Catalogues Item II Please select Benefit Ca	D: tlog ltem	đ			
V Pre-Authorization Re	nefits Selection	Quantity:	W 4115		9		
	nenta Setection		*‡ Add Be	enent Close			
*Period 06.09.2019	📰 *to	06.03.2020				죠 [*] Add E	Benfit Catalogue
Benefits Catalogues	Catalogues Name	Benefit Type	Benefit Type Name	Benefit Catalogues Item ID	Long text of Benefit Catalogues Item	Number	Unit



The item codes can be entered directly in the Benefit Catalogues Item ID field.

Step	Action
[19]	Click the Benefit Catalogues Item ID possible entries button to search for the required value.







1.1.20. Pre Authorisation for Claim - Google Chrome

Company		Bene	fit Catlog Items			
"Claim Number: 100	Benefit Catalague Item	Description	Benfit Catalague	Ben Type		
*Pre-Auth Type: Chro	100186001	Coil microplex hypersoft 2cm x	ZNAPPI	CF2000	0	
Practice Number: 456	100188001	Coil microplex hypersoft 6cm x	ZNAPPI	CF2000	0	
Date Created: 05.0	1019	ENT endoscopy in rooms with ri	ZNAPPI	CF2000	0	
<u>Ele</u>	106730	Drape laparoscopy 230 x 300cm	ZNAPPI	CF2000	0	
*ICD10: M00	106731	Drape vertical isolation 240cm	ZNAPPI	CF2000	0	
	106732	Drape vertical isolation 240 x	ZNAPPI	CF2000	0	
	107169001	Shoulder stem long 8mm x 200mm	ZNAPPI	CF2000	0	
 Pre-Authorisation Benefit 	107171001	Drill acutrak2 micro cannulate	ZNAPPI	CF2000	0	
*Period 06.09.2019	107174001	Drill acutrak2 mini cannulated	ZNAPPI	CF2000	0	⊡ Add Benfit Catalogue
Benefits Catalogues Catal	107175001	Drill acutrak2 std cannulated	ZNAPPI	CF2000	0	Number Unit
		Drill acutrak?			ų	
				Close	Confirm	20 + Subr

Step	Action
[20]	Click in the area below the scroll bar to scroll down.

1.1.21. Pre Authorisation for Claim - Google Chrome

吕 〈 佘 <mark>≽CompEasy</mark>		Pre Author	isation for Clain	n 🗤	_	Q
		Bene	fit Catlog Items			
"Claim Number: 100	698646001	Screw locking hexalobe 20mm x	ZNAPPI	CF2000	0	
*Pre-Auth Type: Chr	698647001	Screw locking hexalobe 22mm x	ZNAPPI	CF2000	0	
Practice Number: 456	698650001	Screw locking hexalobe 24mm x	ZNAPPI	CF2000	0	
Date Created: 05.	698657001	Screw locking hexalobe 26mm x	ZNAPPI	CF2000	0	
"Notes: Pre	698658001	Screw locking hexalobe 14mm x	ZNAPPI	CF2000	0	
*ICD10: M0	698661001	Screw locking hexalobe 30mm x	ZNAPPI	CF2000	0	
	698663001	Screw locking hexalobe 32mm x	ZNAPPI	CF2000	0	
	760242003	Retin A	ZNAPPI	CF2000	0	
Pre-Authorisation Benefit	760250006	Retin A	ZNAPPI	CF2000	0	
	775614009	Vermox	ZNAPPI	CF2000	0	
*Period 06.09.2019	807524018	Vermox	ZNAPPI	CF2000	0	IA [●] Add Benfit Catalogue
	881546003	Vermox sd	ZNAPPI	CF2000	0	
Benefits Catalogues Cata	906611008	Ranitidine	ZNAPPI	CF2000	्	Number Unit
				Close	Confirm 21)

Step	Action
[21]	Click to select the Benefit Catalog Item Ranitidine igodot radio button.







1.1.22. Pre Authorisation for Claim - Google Chrome

SecompEasy		Pre Author	risation for Cla	aim 🗤			Q
		Bene	efit Catlog Items				
"Claim Number: 100	698646001	Screw locking hexalobe 20mm x	ZNAPPI	CF2000	0		
*Pre-Auth Type: Chro	698647001	Screw locking hexalobe 22mm x	ZNAPPI	CF2000	0		
Practice Number: 456	698650001	Screw locking hexalobe 24mm x	ZNAPPI	CF2000	0		
Date Created: 05.0	698657001	Screw locking hexalobe 26mm x	ZNAPPI	CF2000	0		
*Notes: Pre	698658001	Screw locking hexalobe 14mm x	ZNAPPI	CF2000	0		
*ICD10: M00	698661001	Screw locking hexalobe 30mm x	ZNAPPI	CF2000	0		
	698663001	Screw locking hexalobe 32mm x	ZNAPPI	CF2000	0		
	760242003	Retin A	ZNAPPI	CF2000	0		
Pre-Authorisation Renefit	760250006	Retin A	ZNAPPI	CF2000	0		
• The Authonisation Denenit	775614009	Vermox	ZNAPPI	CF2000	0		
*Period 06.09.2019	807524018	Vermox	ZNAPPI	CF2000	0	ा≂‡ Add	Benfit Catalogue
	881546003	Vermox sd	ZNAPPI	CF2000	0		
Benefits Catalogues Catal	906611008	Ranitidine	ZNAPPI	CF2000		Number	Unit
				Close	Confirm		
					2	22	+ Submis

Step	Action
[22]	Click the Confirm button to confirm the selection.

1.1.23. Pre Authorisation for Claim - Google Chrome

A CompEasy		Pre Authorisa	tion for Claim	~			۹
		Pre-A	uthorisation				
"Claim Number:	10000599						
*Pre-Auth Type:	Chronic Medication						
Service Provider Name:	Sandton Pharmacy						
Practice Number:	4567890						
Date Created:	05.09.2019	Add Bene	fit Catalogues				
*Notes:	Pre auth for Chronic M	Benfits Catalogues: Pharmacies (ZNAPPI)		~			
*ICD10:	M00.10 S68.3	Benefit Catalogues Item ID: 906611008		ß			
✓ Pre-Authorisation Be	mefits Selection	Quantity: 1	23 •** Add B	enefit Close			
*Period 06.09.2019	to *to	06.03.2020				죠 [*] Add B	enfit Catalogue
Benefits Catalogues	Catalogues Name	Benefit Type	Benefit Type Name	Benefit Catalogues Item ID	Long text of Benefit Catalogues Item	Number	Unit
							+ Submission

Step	Action
[23]	Enter 1 in the Quantity field.







1.1.24. Pre Authorisation for Claim - Google Chrome

A CompEasy			risation for Claim				٩
		Pr	re-Authorisation				
"Claim Number:	10000593						
*Pre-Auth Type:	Chronic Medication						
Service Provider Name:	Sandton Pharmacy						
Practice Number:	4567890						
Date Created:	05.09.2019	Add B	enefit Catalogues				
*Notes:	Pre auth for Chronic M	Benfits Catalogues:					
		Pharmacies (ZNAPPI)		\sim			
*ICD10:	M00.10 S68.3	Benefit Catalogues Item	ID:				
		906611008		ි			
		Quantity:					
		1					
Pro Authorisation Po	nofits Soloction						
✓ FTE-Authonisation Be	nents Selection		Add Be	enefit Close			
*Period 06.09.2019	📰 *to	06.03.2020		24		⊾ [‡] Add	Benfit Catalogue
Benefits Catalogues	Catalogues Name	Benefit Type	Benefit Type Name	Benefit Catalogues Item ID	Long text of Benefit Catalogues Item	Number	Unit

Step	Action
[24]	Click the Add Benefit Add Benefit button to add benefit catalogues.

1.1.25. Pre Authorisation for Claim - Google Chrome

	Fie Addio				Q
	P	re-Authorisation			
"Claim Number:	10000269				
*Pre-Auth Type:	Chronic Medication		\sim		
Service Provider Name:	Sandton Pharmacy				
Practice Number:	4567890				
Date Created:	05.09.2019				
*Notes:	Pre auth for Chronic Medication.				
*ICD10:	M00.10 S68.3				
 Pre-Authorisation Be *Period 06.09.2019 	nefits Selection			문 [*] Add Ben	fit Catalogue

Step	Action
[25]	Click in the area below the scroll bar to scroll down.







1.1.26. Pre Authorisation for Claim - Google Chrome

< ☆ CompEa	sy	Pre Au	uthorisati	on for Claim	~			
			Pre-Aut	horisation				
*ICD1	0: M00.10 S68.3							
 Pre-Authorisation *Period 06.09.2019 Benefits Catalogues 	Benefits Selection	06.03.2020 Benefit Type	Ħ	Benefit Type Name	Benefit Catalogues Item ID	Long text of Benefit Catalogues	ut Add f	Benfit Catalogue
ZNAPPI	Pharmacies (ZNAPPI)	CF2000		Medical Costs	906611008	Ranitidine	1	EA 📋
	Documents							



You can enter more Benefit Catalogue Items if required by selecting the **Add Benefit Catalogue** button.



You can delete Benefit Catalogue Line Items if required by selecting the **Delete** button.

Step	Action
[26]	Click the Expand node to open the Pre-Authorisation Documents folder.







1.1.27. Pre Authorisation for Claim - Google Chrome

			Pre-Aut	thorisation				
*ICD10	M00.10 S68.3							
✓ Pre-Authorisation B	Benefits Selection							
06.09.2019		06.03.2020						
*Period	*to	06.03.2020					🖈 Add	Benfit Catalogue
				Ropofit Turpo	Benefit	Long text of		
Benefits Catalogues	Catalogues Name	Benefit Type		Name	Catalogues Item ID	Catalogues	Number	Unit
				Medical		Item		
ZNAPPI	Pharmacies (ZNAPPI)	CF2000		Costs	906611008	Ranitidine	1	EA 📷
Pre-Authorisation [Documents							27

Step	Action
[27]	Click in the area below the scroll bar to scroll down.

1.1.28. Pre Authorisation for Claim - Google Chrome

3 < ⋒ <mark>≽⊂</mark>	mpEasy	Pre Auth	norisation for Claim	~			Q
			Pre-Authorisation				
ZNAPPI	Pharmacies (ZNAPPI)	CF2000	Costs	906611008	Ranitidine	1	EA 🔄
Pre-Authorisa	tion Documents				*Document type		✓ +(28)
		N	Io files found.				
		Drop files to u	upload, or use the "+" b	utton.			
							+ Submission
	n						

Step	Action
[28]	Click the Document type drop down button to display the available list.







1.1.29. Pre Authorisation for Claim - Google Chrome

		Pr	e-Authorisation				
ZNAPPI	Pharmacies (ZNAPPI)	CF2000	Costs	906611008	Ranitidine	1	EA
Pre-Authori	sation Documents						
					*Document type		✓ +
						Medical Additional Su	pporting Documents
						Ambulance Trip Shee	t
						Assistive Devices Que	otation
						First Medical Report	Accident WCL4
						First Medical Report	Occ.Disease WCL22
		No	files found.			First Medical Report	PTSD WCL303
		Drop files to up	load, or use the "+" bu	utton.		Progress Medical Rep	oort - Accident WCL5
						Progress Medical Rep	ort-Occ.DiseaseWCL27
						Progress Medical Rep	oort - PTSD WCL3029
						Final Medical Report	- Accident WCL5F
							0.01.000

Step	Action
[29]	Click in the area below the scroll bar to scroll down.

1.1.30. Pre Authorisation for Claim - Google Chrome

← CompEasy	Pre Au	uthorisation for Claim	/			Q
		Pre-Authorisation				
ZNAPPI Pharma	acies (ZNAPPI) CF2000	Costs	906611008	Ranitidine	1	EA 🔠
 Pre-Authorisation Documer 	nts					
				*Document type	1	× +
				bootanient type L	Final Medical Report -	Accident WCL5F
					Final Medical Report -	Occ.Disease WCL26
					Final Medical Report -	PTSD WCL304
					Pre-Auth Assistive Dev	ces
				[Pre-Auth for Chronic M	edication
		No files found			Pre-Auth for Medical S	ervie
					Pre-Auth Hospitalisatio	n (30)
	Drop files t	o upload, or use the "+" b	utton.		Pre-Auth Treatment	
					Pre-Auth Radiology	
					Pre-Auth Physio & OT	
					Request for Re-Openin	g of a Claim WCL35

Step	Action		
10.01	Double click of	on the Pre-Auth for Chronic	
[30]	Medication	Pre-Auth for Chronic Medication	option to select it.







1.1.31. Pre Authorisation for Claim - Google Chrome



The relevant supporting documents need to be attached as per Pre-authorisation request.

Step	Action
[31]	Click the Add + button to add documents.

1.1.32. Pre Authorisation for Claim - Google Chrome

< 🏠 KompE	asy Pi	re Authorisation for	Claim V		Q
ZNAPP ¹ © Open	Dharmasias (7NADDI) CE2000	Pre-Authorisat	tion 	8 Ranitidine 1	EA 📳
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E Pictures	A Medical Report .pdf	2019/07/23 10:13	Adobe Acrobat D	*Document type Pre-Auth for Chronic M	ed 🗸 🕂
_2 F:\	* Proof of Earnings.pdf	2019/07/23 10:12	Adobe Acrobat D		
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🛄 This PC					
- A	v <		>		
	File name: Test Documents	 All Files (*.*) 	~		
		Open	Cancel		
			.:		
					+ Submission







Step	Action
[32]	Double click the Medical Report.pdf

1.1.33. Pre Authorisation for Claim - Google Chrome

Period 06.03.2020 Catalogues	8 < ·	☆ CompEasy	x	Pre Au	thorisatio	on for Claim	~				4
•Period 06.09.2019 • 06.03.2020 • • Add Bentit Catalogue Benefits Catalogues Catalogues Name Benefit Type Benefit Type Benefit Catalogues Number Unit ZNAPPI Pharmacies (ZNAPP) CF2000 Medical Costs 906611008 Rantidine 1 EA • • Pre-Authorisation Documents **Document type Pre-Auth for Chronic Med • • • • • *Document type • Medical Report.pdf • Zr4 KB					Pre-Aut	horisation					
Benefits Catalogues Catalogues Name Benefit Type Benefit Type Benefit Catalogues Long text of Benefit Catalogues Ltem Long text of Benefit Catalogues Ltem Number Unit ZNAPPI Pharmacies (ZNAPPI) CF2000 Medical Costs 906611008 Ranitidine 1 EA Image: Costs Pre-Authorisation Documents Medical Report .pdf Z7.4 KB Kelical Report .pdf Submission Kelical Report .pdf Kelical Report .pdf	*Period	06.09.2019	to *to	06.03.2020					죠 [*] Add Be	nfit Catalogue	
ZNAPPI Pharmacies (ZNAPPI) CF2000 Medical Costs 906611008 Ranitidine 1 EA Image: Costs Pre-Authorisation Documents *Document type Pre-Auth for Chronic Med Image: Costs *Document type Pre-Auth for Chronic Med Image: Costs *Submission Medical Report.pdf Image: Costs Image	Benefit	s Catalogues	Catalogues Name	Benefit Type		Benefit Type Name	Benefit Catalogues Item ID	Long text of Benefit Catalogues Item	Number	Unit	
 Pre-Authorisation Documents *Document type Pre-Auth for Chronic Med	ZNAPP	1	Pharmacies (ZNAPPI)	CF2000		Medical Costs	906611008	Ranitidine	1	EA 📋	
	✓ Pre-	-Authorisation D	ocuments								
	> Pre-	Authorisation D Medical Report 27.4 KB	.pdf					*Document type F	re-Auth for Chronic M	ed ~ +	33) - Submission

1.1.34. Pre Authorisation for Claim - Google Chrome

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	Pre-Authorisation	
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File name ID.pdf	All Files (*.*)	pe Pre-Auth for Chronic Med V
		+ Submission

Step	Action
[34]	Double click the Chronic Script.pdf Chronic Script.pdf file to select it.







1.1.35. Pre Authorisation for Claim - Google Chrome

			Pre-Au	thorisation				
Ben	efits Catalogues	Catalogues Name	Benefit Type	Benefit Type Name	Benefit Catalogues Item ID	Benefit Catalogues Item	Number	Unit
ZNA	(PPI	Pharmacies (ZNAPPI)	CF2000	Medical Costs	906611008	Ranitidine	1	EA 📋
_	Chronic Script.p	df				*Document type	Pre-Auth for Chronic Med	× +
C	Chronic Script.p 24.6 KB	df				*Document type	Pre-Auth for Chronic Med	✓ +⊗

i	More documents can be attached depending on the Pre-authorisation Request.
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Step	Action
[35]	Click the Submission + Submission button to submit the documents.

1.1.36. Pre Authorisation for Claim - Google Chrome

	CompEas	2		thorisation for Claim					2
	ZNAPPI	Pharmacies (ZNAPPI)	CF2000	Pre-Authorisation Costs	906611008	Ranitidine	1	EA 👿	
	 Pre-Authorisation D 	ocuments							
				Success		*Document type		~ +	
			Pre-Authorisa	ition has been created suc	cessfully.				
					<u>()</u>				
				No files found.					
			Drop files to	o upload, or use the "+"	button.				
-									
								+ •	Submission







Step	Action
[36]	Click the OK button to acknowledge the message.

1.1.37. Pre Authorisation for Claim - Google Chrome





Well done! You have successfully completed capturing a request for Pre-authorisation for Chronic Medication.



